

**IGNATIUS PRESS CATHOLIC BOOK AND FILM FAIR
Fundraiser Agreement**

_____ agrees to purchase, display and resell Ignatius Press products for fundraising purposes.
We agree that we will have no other non-Ignatius Press products available for sale during this event.

We agree that we will not be returning any of the display items for credit and will receive a profit of 45% on display items ONLY.

Our Fair will start on _____ (date) and end by _____ (date). {End date must be within six weeks of start date. All sales orders should be mailed, faxed, or phoned in to Ignatius Press by the end date.}

We estimate we will need _____ catalogs (please see guidelines for estimating). Please send _____ posters.

The fundraiser will be held at the following location (promotional materials and merchandise for resale will be sent to this address unless otherwise specified below):

Parish's, School's or Organization's name: _____

Address (no P.O. Box numbers): _____

City: _____ State/Province: _____ Zip: _____

Contact Person: _____ Telephone: _____ E-Mail: _____

PLEASE SHIP PRODUCTS (if different than address above) TO: _____

Address (no P.O. Box numbers): _____

City: _____ State/Province: _____ Zip: _____

PLEASE BILL RESALE PRODUCTS TO: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

Please Note: In states which exempt churches and schools from sales tax, please supply a copy of the sales tax exemption certificate. If we do not receive one with your order, we will have to charge sales tax in the following states: CA, CO, FL, MI, MN, MO, ND.

Our parish/school/organization will be responsible for the following:

- A suitable location to display the Ignatius Press materials (we recommend at least four eight-foot rectangular tables)
- Enough volunteers to handle sales (we recommend a minimum of four for each time slot)
- Collecting and paying sales tax for our state, if applicable
- Publicizing the event
- Sending one or more checks, payable to Ignatius Press, for merchandise purchased. We understand that our parish will achieve a profit of 45% on display items only and 30% on additional sales from orders (20% for *Faith and Life* and *Image of God* sales; no profit for the Didache books) based on Ignatius Press' standard retail prices. We will pay Ignatius Press 70% of the retail price (80% for *Faith and Life* and *Image of God* series; full price on the Didache books) of all items sold with the exception of display products only. We understand that we will not be returning any display items and will receive a profit of 45% on display products only, paying Ignatius Press 55% on the display items (with the exceptions noted above).
- Sorting products received and distributing orders to customers.
- Closing out the Ignatius Press Catholic Book & Film Fair by placing all orders and making final payment within six (6) weeks from the start date of our event.

Signature of Pastor, Principal, DRE, Staff, President

Date

Printed Name, Title

Please sign and return this agreement as soon as possible by fax to: 1-800-278-3566