



30% Option – Returns Allowed
IGNATIUS PRESS CATHOLIC BOOK AND FILM FAIR
Fundraiser Agreement

CBFF-30

WE HAVE INCLUDED OUR CUSTOMIZED LIST

Parish/School/Organization Name: _____ agrees to purchase, display and resell Ignatius Press products for fundraising purposes. We also agree that we will have no other non-Ignatius Press products available for sale in the same area during this event.

Our Fair will start on _____ (date) and end by _____ (date). {End date must be within six weeks of start date. All sales orders and any materials to be returned should be mailed or shipped back to Ignatius Press by the end date.}

We estimate we will need _____ catalogs (please see guidelines for estimating). Please send _____ posters.

PLEASE BILL RESALE PRODUCTS TO: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

CONTACT PERSON: _____ **Telephone:** _____ **E-Mail:** _____

PLEASE SHIP PRODUCTS (if different than address above) TO: _____

Address (no P.O. Box numbers): _____

City: _____ State/Province: _____ Zip: _____

Please Note: In states which exempt churches and schools from sales tax, please supply a copy of the sales tax exemption certificate. If we do not receive one with your order, we will have to charge sales tax in the following states: CA, CO, MI, ND.

Our parish/school/organization will be responsible for the following:

- A suitable location to display the Ignatius Press materials (we recommend at least four eight-foot rectangular tables)
- Enough volunteers to handle sales (we recommend a minimum of four for each time slot)
- Collecting and paying sales tax for our state, if applicable
- Publicizing the event
- Shipping costs to return any unsold merchandise
- Sending one or more of the church's, school's or organization's checks, payable to Ignatius Press, for merchandise purchased. We understand that we will achieve a discount of 30% off standard retail prices on the initial order of recommended products as well as on any additional orders with the following exceptions: 20% discount for *Faith and Life* and *Image of God* sales; no discount for the Didache books.
- If we decide not to purchase unsold materials, we will return them to Ignatius Press at our expense for credit.
- Paying Ignatius Press 70% of the retail price (80% for *Faith and Life* and *Image of God* series; full price for the Didache books) of all items sold or purchased by us.
- Sorting products received and distributing orders to customers.
- Closing out the Ignatius Press Catholic Book & Film Fair by placing all orders, returning any unsold products for credit, and making final payment for merchandise sold within six (6) weeks from the start date of our event.

 Signature of Pastor, Principal, DRE, Staff, President

 Date

 Printed Name, Title

Please sign and return this agreement by fax to: 1-800-278-3566
or scan and e-mail to: dhanson@ignatius.com