



CBFF-Catalog-only

IGNATIUS PRESS CATHOLIC BOOK AND FILM FAIR Catalog-Only Fundraiser Agreement

_____ agrees to purchase and resell Ignatius Press materials for fundraising purposes.

Our catalog sale will run from (dates) _____ to _____

We will need _____ catalogs (please see guidelines for estimating). Please send _____ posters.

Catalogs and other fundraising materials as well as products purchased should be sent to:

School/Church/Organization/Individual: _____

Address (no P.O. Box numbers please): _____

City, State, Zip: _____

Contact Name: _____ Phone: _____

E-Mail contact (for Ignatius Press use only): _____

If the products are to be billed differently from the information above, please fill out the information below:

Please bill materials to: _____

Address: _____

City, State, Zip _____

Phone: _____

Please Note: In states which exempt churches and schools from sales tax, please supply a copy of the sales tax exemption certificate. If we do not receive one with your order, we will have to charge sales tax in the following states: CA, CO, MI, ND.

Our school/church/organization will be responsible for the following:

- Distributing the catalogs
- Publicizing the event
- Collecting the individual orders and proper payments
- Paying sales tax for our state, if applicable
- Sending one check payable to Ignatius Press for merchandise purchased. We understand that our school/church/organization will achieve a profit of 30% of the sales of Ignatius Press items (20% for *Faith and Life* and *Image of God* sales; no profit on the Didache books) based on Ignatius Press' standard retail prices, paying Ignatius Press 70% of the retail price (80% for *Faith and Life* and *Image of God* series; full retail on the Didache books) of all items sold
- Distributing the products, when received, to the individual customers
- Closing out the Ignatius Press Catholic Book & Film Fair by placing all orders and making final payment within six (6) weeks from the start date of our event.

Signature of Pastor, Principal, DRE, Staff, President of Organization

Date

Printed Name, Title

Please sign and return this agreement as soon as possible by fax to: 1-800-278-3566