For Ignatius Press Use Date:_____Acct:_____Inv:_____

ignatius press

45% Option – *No* Returns

IGNATIUS PRESS CATHOLIC BOOK AND FILM FAIR
Fundraiser Agreement

☐ **WE HAVE FAXED OR E-MAILED OUR PRODUCT LIST** ☐ **PRODUCT LIST WILL BE FAXED OR E-MAILED SOON**

Parish/School/Organization Name:_____agrees to purchase, display and resell Ignatius Press products for fundraising purposes. We also agree that we will have no other non-Ignatius Press products available for sale in the same area during this event.

We agree that we will *not* be returning any of the products for credit and will receive the discounts as indicated in the Guidelines.

Our Fair will start on _____(date) and end by _____(date). End date must be within six weeks of start date. All sales orders must be placed with Ignatius Press by the end date.

Please send_____posters. **Book & Film Fair Catalogs are available online at www.IPBookFairs.com**

PLEASE BILL RESALE PRODUCTS TO:_____

Address:_____

City:_____State/Province:_____Zip:_____

CONTACT PERSON: _____Telephone:_____E-Mail:_____

PLEASE SHIP PRODUCTS (if different than address above) TO: _____

Address (no P.O. Box numbers):_____

City:_____State/Province:_____Zip:_____

- **Please Note: In states which exempt churches and schools from sales tax, please supply a copy of the sales tax exemption certificate. If we do not receive one with your order, we will have to charge sales tax in the following states: CA, CO, FL, MI, MO, NC, ND, TX, VA.**

Our parish/school/organization will be responsible for and agree to the following:

- **A suitable location to display the Ignatius Press materials (we recommend at least four eight-foot rectangular tables)**
- **Enough volunteers to handle sales (we recommend a minimum of four for each time slot)**
- **Collecting and paying sales tax for our state, if applicable**
- **Publicizing the event**
- **Sorting products received and distributing orders to customers.**
- **Closing out the Ignatius Press Catholic Book & Film Fair by placing all orders and making final payment within six (6) weeks from the start date of the event. Payment can be made by credit card or by sending a check from the church/school/organization payable to Ignatius Press.**
- **We understand that we will receive the discounts as indicated in the Guidelines for the 45% option.**
- **PLEASE NOTE: *Special promotions and promotional prices in other catalogs and on the website DO NOT apply to the Catholic Book & Film Fair. Also, there are some products that have limited or no discounts available, including certain religious education materials, DVD sets and other materials. If you have questions, please check with us before ordering.***

_____

Signature of Pastor, Principal, DRE, Staff, President **Date**

_____

Printed Name, Title

Please sign and return this agreement by fax to: 1-970-797-7297
or scan and e-mail to: dhanson@ignatius.com