



CBFF-Catalog-only
IGNATIUS PRESS CATHOLIC BOOK AND FILM FAIR
Catalog-Only Fundraiser Agreement

_____ agrees to take orders for reselling Ignatius Press materials for fundraising purposes.

Please note: In order to qualify for the 30% discount, the retail order total must be \$300 or more.

Our Catalog Fair will start on _____ (date) and end by _____ (date). End date must be within six weeks of start date. All sales orders must be placed with Ignatius Press by the end date.

Please send _____ standard posters. Regular Ignatius Press catalogs are at www.ignatius.com. We would like to give out the current Ignatius Press catalogs. Please send _____ catalogs.

PLEASE BILL RESALE PRODUCTS TO: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

CONTACT PERSON: _____ Telephone: _____ E-Mail: _____

PLEASE SHIP PRODUCTS (if different than address above) TO: _____

Address (no P.O. Box numbers): _____

City: _____ State/Province: _____ Zip/Postal Code: _____

- **Please Note: In states which exempt churches and schools from sales tax, please supply a copy of the sales tax exemption certificate. If we do not receive one with your order, we will have to charge sales tax in the following states: CA, CO, FL, IL, MI, MO, NC, ND, and VA.**

Our school/church/organization will be responsible for and agree to the following:

- Distributing the catalogs via e-mail or providing the link to view on the Ignatius Press website
- Publicizing the event
- Collecting the individual orders and proper payments
- Paying sales tax for our state, if applicable
- Sending one check payable to Ignatius Press for merchandise purchased. We understand that our school/church/organization will achieve a profit of 30% of the retail sales of Ignatius Press items sold as long as a minimum of \$300 retail worth of products has been sold.
- **PLEASE NOTE: Special promotions and promotional prices in other catalogs and on the website DO NOT apply to the Catholic Book & Film Fair. Also, there are some products that have limited or no discounts available, including certain religious education materials, DVD sets and other materials. If you have questions, please check with us before ordering.**
- Distributing the products, when received, to the individual customers
- Closing out the Ignatius Press Catholic Book & Film Fair by placing all orders and making final payment within six (6) weeks from the start date of our event.

Signature of Pastor, Principal, DRE, Staff, President of Organization

Date

Printed Name, Title

Please sign and return this agreement by fax to: 1-970-797-7297
or scan and e-mail to: dhanson@ignatius.com